

29 June 2021

(name and contact

details redacted)

## **YOUR OFFICIAL INFORMATION ACT (1982) REQUEST HBDHB REF: OIA2021063**

I refer to your Official Information Act request partially transferred to district health boards by the Ministry of Health on 1 June 2021 where you requested information from Hawke's Bay District Health Board (HBDHB). Your questions and HBDHB's response is provided below:

- 4. What number of following alcohol licence application types for each financial year split by each Public Health Unit were investigated and had a positive outcome.**
- 5. As well as the above, by Public Health Unit, how many of each licence type were:**
  - a) Applied for in high Maori population areas**
  - b) Investigated by health regulatory officers in consultation with Maori under public health's obligation to te Tiriti o Waitangi?**
- 6. In relation to the Sale and Supply of Alcohol Act 2012, could you provide me with the following since 2013:**
  - a) Each PHU's 'Duty to Collaborate' s295 (b) collaborative plan of intervention and prevention strategies developed with the tri-agencies and other partners to prevent alcohol-related harm.**
  - b) If there is no plan, please provide activities per PHU that shows collaboration to reduce and prevent alcohol-related harm under Duty to Collaborate under s295 (b).**
  - c) Please provide each PHU's successful strategies and interventions under s295 (b)**
- 7. The workforce capacity of alcohol licensing staff per each of the 12 public health units before COVID- 19 (as of December 2020) including vacancies held.**
- 8. The workforce capacity of alcohol licensing staff per each of the 12 public health units as of May 2021 including vacancies held.**

In response to question 4, please see table 1 below.

Hawke's Bay DHB records the number of applications where it worked with the applicant in advance of a report being submitted which positively resulted in no opposition by the DHB – i.e. the applicant reduced hours/improved their Alcohol Management Plan (AMP). Because this reporting requirement is a recent additional reporting requirement by the Ministry of Health, the DHB does not have data for the full period you have requested.

**Table 1**

Licence Type	2018/19						2019/20						2020/21					
	Number of Applications	Total Number Opposed	Positive Outcome			Number with High Maori population	Number of Applications	Total Number Opposed	Positive Outcome			Number with High Maori population	Number of Applications	Total Number Opposed	Positive Outcome			Number with High Maori population
			DLC Declines	Applicant Withdrawn	Negotiated outcomes or further info supplied				DLC Declines	Applicant Withdrawn	Negotiated outcomes or further info supplied				DLC Declines	Applicant Withdrawn	Negotiated outcomes or further info submitted	
Off Licence	23	1		1		0	22	1	1			1	25	1		1		2
Renewal of Off Licence	59					14	68					4	53					7
On Licence	54					2	36	1	1			3	33	2			2	3
Renewal of On Licence	92	*1 + 1 appeal			1	10	109	1		1 (sold)		3	85	1		1(sold)		6
Club Licence	3					1	5					2	2					1
Renewal of Club Licence	51					7	19					3	10					0
Special Licence	355	3		2	1	NA	321	1				NA	281	1			1	NA
<b>Total:</b>	<b>637</b>	<b>6</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>34</b>	<b>580</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>489</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>19</b>

In addition to Table 1, HBDHB's Public Health Unit (PHU) worked with 18 applicants between 2019 and 2021 which resulted in a no-opposition report from PHU after working with the applicant to improve details within their application.

**CHIEF EXECUTIVE'S OFFICE**

Hawke's Bay District Health Board

Telephone 06 878 8109 Fax 06 878 1648 Email: [ceo@hbdbh.govt.nz](mailto:ceo@hbdbh.govt.nz); [www.hawkesbay.health.nz](http://www.hawkesbay.health.nz)  
Corporate Office, Cnr Omahu Road and McLeod Street, Private Bag 9014, Hastings 4156, New Zealand

In response to question 5 (a), the data is included in Table 2 above. In response to question 5 (b), whilst there is no obligation under the Sale and Supply of Alcohol Act to consult with Māori, Hawke's Bay DHB proactively works with its communities. For example, the DHB has undertaken the following projects:

- In 2017 Hawke's Bay DHB completed a project entitled Empowering and Mobilising our Communities. This was about understanding community views on alcohol and educating our communities around the Sale and Supply of Alcohol Act 2012. The project involved meeting with community groups to explain the legislation and licensing process.

A total of 12 meetings/presentations were made, predominantly with groups from lower socio-economic, higher Māori population areas. Examples included the Wairoa Safer Community Group and Flaxmere Planning Group. As part of this project Hawke's Bay DHB met with local Iwi and Te Puni Kōkiri (TPK).

- In 2019 Hawke's Bay DHB initiated a project to engage with Hawke's Bay Māori wardens in the alcohol space. Agreement was reached to engage together with Wardens, NZ Police, Councils and Hawke's Bay DHB in collaboration to monitor alcohol usage and harms in local communities. Events in 2019 (review and consultation around changes to Māori Community Development Act) and 2020 (COVID-19) has slowed the process down, but the agreement is in place for ongoing engagement.

Please refer to the Project Plan attached "Project Plan Māori Warden."

In response to question 6 (a), Hawke's Bay DHB has a tri-agency agreement in place with Police and Hastings District Council. The plan was last updated in 2019. Please see the agreement attached to this "Hastings District Alcohol Licensing Council."

Hawke's Bay DHB has an internal policy in place around how the DHB works with the community regarding the processing of liquor applications. Please refer to the attached policy "Alcohol licence applications guidelines."

In response to question 6 (b), Hawke's Bay DHB has engaged the following activities which show collaboration to reduce and prevent alcohol related harm:

- Development of Local Alcohol Policies (LAPs) throughout the Hawke's Bay Region. All four territorial areas have a LAP in place (Napier City and Hastings District Councils have a combined LAP).
- Hawke's Bay DHB undertake joint Control Purchase Operations.
- Public Health organise Host Responsibility workshops for licensees and the workshops are supported by Police and Inspectors. These are conducted every six months and held at locations across the region.
- Hastings has two active Local Accord groups (Hastings and Havelock North). Health Inspectors and Police attend these meetings.
- Arrangements are in place to have a regular "coffee catch up" to discuss licensing issues with the reporting agencies.
- A regional licensing meeting is held every six months with Police and all inspectors throughout the region are invited.

- Projects such as - Empowering and Mobilising our Communities – gathering community views on alcohol and educating our communities around the Sale and Supply of Alcohol Act 2012 as well as a Māori warden project (attached)
- Community newsletters distributed with Police and Inspector input.
- Public health staff are active members of joint Napier City and Hastings District council Alcohol Harm Reduction Strategy group

In response to question 6 (c), successful strategies and interventions include;

- In November 2016, Hawke’s Bay DHB adopted a Position Statement around alcohol, with the vision of *“Healthy communities, family and whānau living free from alcohol-related harm and inequity”*.

Hawke’s Bay District Health Board has a strategy in place, *‘Tackling alcohol harm in Hawke’s Bay – HBDHB Alcohol harm reduction strategy 2017 – 2021’*. Please refer to the strategy document *“Alcohol harm reduction strategy.”*

[www.ourhealthhb.nz/search-results/?Section=&Search=alcohol+harm+reduction+strategy&action\\_results=Go](http://www.ourhealthhb.nz/search-results/?Section=&Search=alcohol+harm+reduction+strategy&action_results=Go)

- Joint Host Responsibility workshops for Licensed premises. Please refer to the latest HR training evaluation feedback document attached, *“Combined evaluation results Napier Hastings.”*

In response to question 7, Hawke’s Bay DHB has a licensing team made up of three Health Protection staff who undertake the regulatory role. This involves processing the liquor licensing applications, along with an administrator. The Medical Officer of Health oversees the programme and support is supplied by the Health Promotion advisor team, where there is one Health Promotion advisor providing alcohol licencing support. Liquor licensing is one aspect of the Health Protection role and staff cover many other public health responsibilities

In response to question 8, please refer to the answer above. Note: there is currently one Health Protection vacancy (as at May 2021) Hawke’s Bay DHB was in the process of recruiting to.

I trust this information meets your needs. If you would like any further information or clarification please phone me. If you are not satisfied with this response you may contact the Office of the Ombudsman, phone 0800 802 602.

Please note that this response, or an edited version of this response, may be published on the Hawke’s Bay DHB website after your receipt of this response.

Yours sincerely



**Patrick Le Geyt**

Acting Executive Director – Health Improvement & Equity

cc: Ministry of Health via email: [SectorOIAs@moh.govt.nz](mailto:SectorOIAs@moh.govt.nz)  
[oiia@hbdhb.govt.nz](mailto:oiia@hbdhb.govt.nz)